



香港珠寶玉石廠商會  
**Hong Kong Jewellery & Jade Manufacturers Association**  
Company Limited by Guarantee

**Membership Application**

**Application procedure**

Individuals or companies who wish to apply for membership (Full, Associate or Corporate) are required to fill out the relevant Application Form and return together with the necessary documents to the Association. After preliminary examination, basic information of the Applicant (company name, names of directors, contact persons, company address and telephone numbers) will be distributed by fax to all existing members for consultation purpose. Any member who objects to the application is required to give detailed reasons with concrete evidence (e.g. supporting documents on complaint about the applicant, court verdict & etc.) by "confidential" post to our Membership Department before the specified deadline. Should no objection be received by the deadline, it will be assumed that members agree to the application. If the objection received is valid, the case will be presented to the Council of Management for directors' voting, where simple majority (>50%) rules.

Membership applicants who will be participating as non-member exhibitors in overseas exhibitions organized by the Association will still be required to undergo product tests under the Quality Assurance Programme of the Association (mandatory for all non-member exhibitors in accordance with regulations of the Association). Applicants who fail the tests will have their applications suspended until they pass the product tests. In addition, applicants who are involved in legal disputes will also have their applications suspended.

Successful applicants (after vetting procedures) will be notified, issued with a Certificate of Membership and required to make payments for entrance and membership fees immediately.

**Documents Necessary for Membership Application**

1. Full Members
  - 1.1 Certificate of Incorporation (copy of identity proof in the case of individual applicant)
  - 1.2 Business Registration
  - 1.3 Annual Return (Form AR) to the Company Registry
  - 1.4 Audited financial reports for 2 years
  - 1.5 Bank reference letter
  - 1.6 Notice of Insurance for "Employees Compensation Ordinance"
2. Corporate Members
  - 2.1 Certificate of Incorporation
  - 2.2 Business Registration
  - 2.3 Annual Return (Form AR) to the Companies Registry



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3. Associate Members
  - 3.1 Certificate of Incorporation (copy of identity proof in the case of individual applicant)
  - 3.2 Business Registration
  - 3.3 Annual Return (Form AR) to the Companies Registry

**Types of Members**

1. Voting Members
2. Full Members
3. Corporate Members
4. Associate Members
5. Honorary Members

**Qualification for Membership**

1. Voting Members
  - 1.1 The member has been a Full Member for at least 6 years continuously; and
  - 1.2 The member is recommended by the Council of Management to be a Voting Member.
2. Full Members
  - 2.1 Any individual or firm carries on in Hong Kong the business of importation, exportation, manufacture or finishing of jade, jewellery, precious metal or any other precious or semi-precious stones.
  - 2.2 An individual must hold an executive position for at least 6 months in a firm carrying on in Hong Kong the business as stated in 2.1.
  - 2.3 A firm must have been trading for at least 2 years in Hong Kong the business as stated in 2.1.
3. Corporate Members
  - 3.1 Any firm carries on in Hong Kong or overseas the business which is related to or associated with the importation, exportation, manufacture or finishing of jade, jewellery, precious metal or any other precious or semi-precious stones, including the provision of jewellery equipment, exhibition organizers, and other related institutions or industry.
4. Associate Members
  - 4.1 Any individual or firm carries on in Hong Kong the business of importation, exportation, manufacture or finishing of jade, jewellery, precious metal or any other precious or semi-precious stones.
  - 4.2 An individual must hold an executive position for at least 6 months in a firm carrying on in Hong Kong the business as stated in 4.1.



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5. Honorary Members
  - 5.1 Individuals who are eminent and hold a key position in the jewellery and/or jade industry or individuals who have made contributions to the Association in achieving its objects; and
  - 5.2 Individuals are being invited to join the Association as Honorary Members by the Council of Management.

### **Rights of Members**

1. Voting Members
  - 1.1 To receive notice of all general meetings of the Association.
  - 1.2 To attend and to vote in all general meetings of the Association.
  - 1.3 To participate in the management of the affairs of the Association.
  - 1.4 To elect members of the Council of Management and be elected as such.
  - 1.5 To participate in the jewellery trade shows organized by the Association.
2. Full Members
  - 2.1 To receive notice of all general meetings of the Association.
  - 2.2 To attend all general meetings of the Association.
  - 2.3 To become Voting Members as elected by the Council of Management.
  - 2.4 To participate in the jewellery trade shows organized by the Association.
3. Corporate Members
  - 3.1 To participate in the jewellery trade shows organized by the Association, whenever space is available for jewellery related business such as courier companies, packaging companies and insurance companies etc.
4. Associate Members
  - 4.1 To participate in the jewellery trade shows organized by the Association, at the total discretion of the Association.
5. Honorary Members
  - 5.1 To attend functions or events or participate in activities upon invitation of the Association.
6. Other rights and privileges applicable to all members : -
  - 6.1 To apply ATA Carnet through the Association subject to the approval and decision of the captioned insurance company concerned.
  - 6.2 To obtain the jadeite and gemstone identification and certification services provided by the Hong Kong & Jade Stone Laboratory Limited at members' fee.
  - 6.3 To attend seminars, talks and courses organized by the Association.



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- 6.4 To receive a complimentary copy of "Hong Kong Jewellery", a quarterly magazine published by the Hong Kong Jewellery Magazine Limited.
- 6.5 To obtain the graphic consultancy, expert printing and photographic studio services of the Hong Kong Jewellery Magazine Limited.
- 6.6 To have free access to the reference books in relation to the jewellery and jade industries of the Association.

### **Obligations of Members**

1. To pay the following entrance fee and annual membership fee : -

	Entrance Fee	Annual Membership Fee
Voting Member	NIL	HK\$3,600
Full Member	HK\$60,000	HK\$3,600
Corporate Member	HK\$30,000	HK\$1,800
Associate Member	HK\$ 3,000	HK\$1,200
Honorary Member	NIL	NIL

2. To observe and be bound by all regulations and by-laws of the Association.
3. To inform the Association in writing on any changes of the ownership and/or directorship of the company and to provide the Association with the official document in relation to such changes.
4. To give a written notice to the Association on resignation of membership.
5. Not to damage the goodwill of the Association.
6. Not to make any acts which are harmful to the interest of the Association.
7. Not to publicly attack the Association by words or in writing.